When arriving by foot to MCC:

Individuals arriving at Music City Central Station (400 Charlotte Avenue) by foot or by transit should come to the 5th Avenue (upper) level and access the meeting room through the door marked "meeting room" above it. When facing the Customer Care ticket window this door is to the left and immediately beside the security department glassed in area.

When arriving by car to MCC and using secured access elevator:

Individuals parking at Music City Central will enter the up ramp off of Charlotte Avenue between 4th & 5th Avenues. Park on the Fourth Avenue side of the facility's "Clarinet" level (level #5, the roof).

The elevator nearest the top of the ramp from the fourth level is the elevator to use. It is actually on the 4th Avenue side of the building. Take it down to the second level (MTA offices) and exit there. This will be the interior of the meeting room facility area. Entry to this level is typically by card access only but will be open this day from 8:30 a.m. to 9:30 a.m.